

## **ESSENTIAL REFERENCE PAPER 'C'**

### **STANDARDS COMMITTEE**

5 District Councillors appointed proportionately (of whom 1 Member may be a Member of the Executive nominated by the Leader of the Council)

#### Terms of Reference

The Standards Committee will have the following roles and functions:

- (1) promoting and maintaining high standards of conduct by Members and Co-Opted Members of the authority;
- (2) advising and assisting Town and Parish Councils and Councillors to maintain high standards of conduct and to make recommendation to Town and Parish Councils on improving standards or actions following a finding of a failure by a Town or Parish Councillor to comply with the Code of Conduct;
- (3) to progress complaints on behalf of Town and Parish Councils;
- (4) advising the Council on the adoption or revision of the Members' Code of Conduct;
- (5) to receive referrals from the Monitoring Officer into allegations of misconduct in accordance with the authority assessment criteria;
- (6) receiving reports from the Monitoring Officer and assessing the operation and effectiveness of the Members' Code of Conduct;
- (7) arranging to train Members and Co-opted Members to observe the Members' Code of Conduct;
- (8) assisting Councillors and co-opted Members to observe the Members' Code of Conduct;

- (9) hearing and determining complaints about Members and Co-Opted Members referred to it by the Monitoring Officer;
- (10) advising the Council upon the contents of and requirements for codes/protocols/other procedures relating to standards or conduct throughout the Council;
- (11) maintaining oversight of the Council's arrangements for dealing with complaints;
- (12) informing Council and the Chief Executive of relevant issues arising from the determination of Code of Conduct complaints;
- (13) appointment of Sub-Committee.

#### **A.7 STANDARDS SUB-COMMITTEE**

3 District Councillors appointed proportionately (drawn from the membership of the Standards Committee)

Terms of Reference:

To conduct (code of conduct) hearings.